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AGENDA REGULAR MEETING

**HISTORIC PRESERVATION COMMISSION
TOWN HALL, 9 SOUTH MAIN STREET
May 7th, 2025
WEDNESDAY – 2:00 PM**

A. CALL TO ORDER

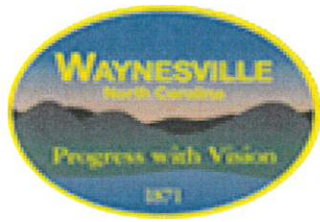
1. Welcome/Announcements
2. Approval of the May 7th, 2025 Minutes

B. BUSINESS ITEMS

1. NC250 Mural Update
2. Tour Book Update and Distribution Discussion
3. Historic Signs Update

C. OTHER BUSINESS

D. ADJOURN



TOWN OF WAYNESVILLE

Historic Preservation Commission

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Waynesville, NC 28786
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Alex McKay-Chairman
Glenn Duerr-Vice Chairman
Clare Bass
Judi Donovan
Anne Marie Miller
Bill Revis
Caroline Williamson
Leisa Denti
Anna Ewing

Development Services
Director
Elizabeth Teague

Land Use Administrator
Alex Mumby

Regular Meeting

Town Hall- 9 South Main Street, Waynesville, NC 28786
Wednesday, May 7, 2025, 2:00 PM

The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, May 7, 2025, at 2:00 p.m. in the Mezzanine Room.

A. CALL TO ORDER:

Vice Chairman Glenn welcomed everyone and called the meeting to order at 2:00 p.m.

The following members were present:

Anna Ewing
Clare Bass
Glenn Duerr
Leisa Denti
Judy Donovan
Bill Revis (by phone)

The following members were absent:

Caroline Williamson
Alex McKay
Anne Marie Miller

The following staff were present:

Elizabeth Teague, Development Services Director
Alex Mumby, Land Use Administrator
Esther Coulter, Administrative Assistant

The February 5th, March 5th, and April 2nd Minutes were approved. A motion to approve the minutes was made by Bill Revis with a second from Clare Bass. The board voted unanimously to approve.

B. BUSINESS ITEMS:

1. A 250 Mural Grant

Historic Preservation Commission Minutes
Regular Meeting
May 7, 2025

Land Use Administrator Alex Mumby presented the complete America 250NC Mural RFQ to the commission for feedback. The board approved of the RFQ. Some typos were noted which would be changed before sending out the RFQ.

The commission formed the mural subcommittee who will be overseeing the project. Alex McKay, Leisa Denti, and Anna Ewing volunteered to join the subcommittee. The subcommittee will also include Rodney Conard, owner of the Strand Theater, and Town Councilmember Anthony Sutton.

Leisa Denti reported on the status of the Haywood County America 250NC grant committee.

2. CLG Grant Submittal

Mr. Mumby told the commission of the submittal for the 2025 CLG Grant. Staff decided to apply for a grant to fund a building conditions assessment of the Municipal Building. There were concerns over the cost of sizable renovations to the building and staff felt that an assessment was better within the scope of the grant.

3. Discussion of Local Historic Districts/Dimensional Standards in NR Districts

The commission discussed multiple forms of applying guidelines onto existing National Register districts. These could come in the form of locally designated historic districts or dimensional and architectural standards within existing districts. The commission supported meeting with property owners about the process of designating Frog Level and Main Street as locally designated historic districts. The designation of a local landmark would provide tax relief to property owners but would create architectural design requirements. Mr. Mumby will reach out to Jennifer Cathey to discuss setting up a neighborhood meeting.

4. Heritage Festival Report

Clare Bass discussed Alex McKay's tours at the heritage festival. She said that only one tour of the potential three tours was conducted due to afternoon rain showers. She estimates that over a hundred dollars was collected from the tour.

5. Subcommittee Reports

The physical proof of the tour book was shown to the commission. The commission requested that the cover be changed to a higher quality cover, the font size be increased on the cover, and that the map be adjusted to better display the locations. The commission felt that the current cover resembled a magazine rather than a booklet.

C. ADJOURN

Vice-Chairman Glenn Duerr adjourned the meeting.

Glenn Duerr, Vice Chairman

Esther Coulter, Administrative Assistant